



HIGHLAND MEDICAL PRACTICE

Minutes of PPG Meeting
19th October 2015

Attendees: Dr R Chelvan, Vasanthi Brahbarupan, Mr Harcombe, Mr Bradley, Mrs Schifko

Apologise sent: Mr Patel, Mr Shuttleworth, Mrs Leigh and Mr Tebbutt

Agenda:

1. Welcome & introductions
2. Apologies
3. Orpington project
4. Parking restrictions
5. AOB

Orpington project

Dr Chelvan discussed the latest Orpington Project development plans. The plans were shown to those members who had not previously seen the plans and an update on the progress was given. Members were happy with the layout and services that may be offered. An invitation with Phil Chubb from planning was discussed and would be arranged for next meeting.

Action point:

1. *Phil Chubb & team to meet with PPG next meeting.*

Parking

PPG members were made aware of council plans for yellow lines outside the surgery. From October 2015, PPG all members were advised and we have to put an action plan into place. Parking restriction in Spencer Road at the moment is 11am – Noon. It was suggested to ask the council if this can be changed between 1pm – 2pm, to coincide with the surgery time or alternatively, outside the surgery considerations to be made.

Action point:

1. *Ask planning team if this can be changed between 1pm – 2pm, to coincide with the surgery time or alternatively, outside the surgery considerations to be made.*

EMIS Access & web access

PPG members were notified of plans for EMIS access to patients and text messages to be sent regarding appointments and thought this would be useful for patients who had IT literacy. It was also suggested for the website to be populated with suitable web links to be suitable resource for other patients.

Action point:

1. PPG to bring recommended sights onto web link.

Future meetings

Meetings to be held quarterly.

Meeting concluded at 2:03pm